



This bulletin will provide updates from the team and information about upcoming research opportunities that CCS have been made aware of:

Thank you and Team News

We want to take this opportunity to say thank you to everyone who has participated in DPS throughout the year. It has been a pleasure hearing about all the fantastic solutions for research or insights projects that have been implemented, and we're excited about the new and exciting opportunities that will land in the upcoming year. See you in 2024!

Team news: Amy will no longer be overseeing the research category as she has moved on to a new position within CCS. Moving forward, your main points of contact will be Bridget (Senior Category Lead for Marketing, Communications, and Research), Kate (Commercial Agreement Manager), and Tasneem (RM6126 Commercial Agreement specialist).

You can reach out to us any time: marcommsandresearch@crowcommercial.gov.uk



We wish you a very Merry Christmas and a Happy New Year



Are you a New supplier? (or for a refresh) - Join us for our free RM6126 Supplier Induction Webinar

- We'd like to invite you to our supplier induction where we'll go through:

- Meeting the team.
- Covering how everything works.
- Your obligations under the agreement,
- Some useful hints.
- A short Q&A session.

Click to register via Eventbrite [RM6126 Induction - January 31st 2024](#)

Extended agreement

We are happy to announce that Crown Commercial Service (CCS) has extended RM6126 Research & Insights DPS agreement for an additional 2 years. The new expiry date for RM6126 will be 2 December 2027.

Your appointment to the DPS (assuming all assurance and financial stability obligations are compliant) will remain as is, you do not need to take any action.



DPS Assurance documentation - Are you up to date?

Are you due to renew or have you just renewed your cover? Remember you must have the following documents in place:

- **Insurance**
Professional Indemnity up to £1 million per individual claim
Public Liability up to £1 million per individual claim
Employer's liability with the minimum limit of £5 million as required by law
- **Carbon Reduction Plan**
You must have a carbon reduction plan in place, CCS runs training on completing this on a regular basis, you can sign up to that [here](#).
- **Cyber Essentials Accreditation (or ISO 270001 as an alternative)**
You are required to obtain the Cyber Essentials basic accreditation. This must be renewed by the anniversary of its issue. We advise that you begin the renewal process at least 6 weeks before your current certificate expires. Further details on Cyber Essentials can be found [here](#)

Please send all renewal assurance documentation to supplierassurance@crownccommercial.gov.uk

Management Information MI Returns :

Please make sure you are submitting your MI returns through the RMI portal every month in line with the DPS contract terms. All invoices that you have issued for work done through the agreement should be reported in the return for the respective month rather than on completion of the project. If you do not have any invoices to report please submit a Nil Return.

The deadline for December is x January. Please contact mi.collection@crownccommercial.gov.uk if you have have any queries

- The management information (MI) return is a monthly report which all CCS suppliers are required to complete. If you have no information to report you must report a 'nil return
- The MI return is submitted a month in arrears, i.e. April information will be submitted at the beginning of May. You should only include information of activity within the relevant reporting month
- You are required to submit your return by the 7th day of each month (or the following working day if this is a weekend or bank holiday)



**** NEW YEAR 2024 ** RM6126 POTENTIAL OPPORTUNITIES** (These are the indicative details that CCS has been informed of. The date is usually the anticipated date that the customer is looking to go to market however there is no guarantee the customer will proceed and any dates are approximations)

HMRC will be issuing Invitations to Tender for three customer research contracts in January 2024

The contracts will require survey participants to be sampled and recruited using a random probability approach and focus on different HMRC customer groups covering:

- * Large businesses: c. 550 telephone surveys with Heads of Tax/Finance Directors and 30 in-depth interviews
- * Agents, Small and Mid-size businesses: c. 5,800 telephone surveys with the business owners/tax agent and 50 in-depth interviews
- * Individuals: c. 2,000 online surveys with the general public aged 16+

Invited organisations will be contacted by HMRC who will be providing more detail on the requirements in due course and undertaking a market engagement survey to seek feedback on the proposed methodological approaches to inform the specification.

Organisation Name	Opportunity Name	ITT Date	Amount
Department for Work and Pensions	Customer Satisfaction Survey PIP & HDAS	01/01/2024	£500,000.00
Brighton and Hove City Council	Door to door Market research	05/01/2024	£10,000.00
Department for Transport	687476 - Value of risk to life research	01/02/2024	£1,250,000.00
Thames Valley Police	Corporate: Police Thames Valley - Research Surveys	01/04/2024	TBC
University of Sussex	Research & Insights	05/02/2024	£10,000.00
Department for Environment, Food and Rural Affairs	Qualitative and quantitative research for our coms & marketing department.	01/02/2024	£99,000.00



Department for Education	Technical Education Learner Survey	31/01/2024	-£476,000.00
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Ministry of Justice – January 2024

Project	ITT No:	Deadline for submission of bids	Anticipate d award date	Estimated budget and duration
Evaluation support for the Resettlement Passports Project	ITT_47285	4th January 2024 15:00hrs	February 2024	Budget – £183,000 Duration – 18 months
Operationalisation of Child First in Youth Justice Services	ITT_47874	8th January 2024 15:00 hrs	February 2024	Budget - £55,438 Duration – 12 months
Securing interest on lawyers client accounts schemes (SILCAs)	ITT_48194	12th January 2024 15:00 hrs	March 2024	Budget – £75,000 Duration – 3 months
Integrated Domestic Abuse Courts – Pathfinder Pilots Evaluation - Strand 2 Children 9 and Families	ITT_49103	1st February 2024 15:00 hrs	March 2024	Budget – £100-£120, 000 Duration – 10 to 11 months
Turnaround Programme Evaluation	ITT_49925	5th February 2024 15:00	April 2024	Budget - £245,000 Duration – 12 months

These are the indicative details that CCS has been informed of. The date is usually the anticipated date that the customer is looking to go to market however there is no guarantee the customer will proceed and any dates are approximations.